

503 OUTSIDE WORK OR OTHER EMPLOYMENT

Policy 503 was included in the 2001 University Handbook revision.

503.1 Outside Work or Other Employment. Regular appointments to the Faculty and Exempt staff require full-time service to the University. Commercial activities, private employment, or other outside work for remuneration should not be undertaken without prior authorization. Such activities must not conflict with the performance of the University assignment. Should such assignments require absence from work during the regular work schedule, vacation, if applicable, or leave without pay should be used.

503.1.1 Additional Compensation. Only under unusual circumstances will there be extra compensation for fiscal year Exempt staff paid from funds managed by ISU. Such extra compensation requires the approval of the appropriate vice president. Approval must be granted before the project or activity is undertaken.

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