

938 ISU WEB PUBLICATIONS POLICY

Policy 938 was included in the 2001 University Handbook revision.

- 938.1 Purpose.** The University recognizes the value and potential of publishing on the Internet and so encourages and supports students, staff, and faculty to publish electronic information. Units and individuals may create World Wide Web pages that are consistent with the University's mission.
- 938.2 Statement of Policy.** The quality of information published by the University is an important element in maintaining the reputation and image of the University. This policy establishes the following minimum standards and procedures to assist the University community in ensuring that information published electronically follows the same high standards as other forms of University published information (print, audiovisual, etc.).
- 938.2.1 Content of Pages Must Comply With ISU Standards Regarding Nondiscrimination.** Contents of all electronic pages, including their associated links, on University equipment must follow University standards regarding nondiscrimination and should be consistent with the University's mission.
- 938.2.2 Electronic Publications.** All unit home pages and pages that are the electronic equivalent of a publication must contain the date of the last revisions, the name of the unit publishing the page and the email address or link for communicating to the unit information provider. Electronic publications are subject to all University policies and standards.
- 938.2.3 Compliance with Copyright Laws.** Copyright laws apply to electronic publishing as well as to print publishing. Information providers must have permission to publish the information, graphics, or photographs on their pages if they are not the author or creator.
- 938.2.4 No University Resources for Personal Business or Gain.** University resources may not be used to create or display web pages primarily for personal business or personal gain, except as permitted by other University policies. Resources may not be used to provide or deliver content to non-ISU sites that frame or otherwise juxtapose it with any other material in such a manner as to make it appear the content originated at the other location.
- 938.2.5 No Link from ISU Homepage to Personal Web Pages.** The University home page will not link directly to personal pages. Faculty, staff, or student personal pages must follow the guidelines in this policy. The following statement must appear on all pages from which links occur to personal pages: "The views and opinions expressed in the following pages are strictly those of the page authors. The contents of these pages have not been approved by Indiana State University."

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