

## 380 Faculty Awards

*Policy 380 was included in the 2001 University Handbook revision and was amended by the ISU Board of Trustees as follows:  
Section 380.1.2 on July 31, 2008.*

**380.1 Distinguished Teaching Awards.** The Indiana State University Board of Trustees has provided for the recognition of outstanding teaching through the creation of the Caleb Mills Distinguished Teaching Award. Excellence in teaching shall be the sole criterion in making the awards.

**380.1.1 Number.** A maximum of four (4) annual awards may be given each with a stipend of an appropriate amount and an appropriate tangible symbol to be retained by the winner.

**380.1.2 Requirements.** Any tenured faculty member teaching a minimum of 15 semester hours or 24 contact hours at ISU during the current or previous calendar year is eligible for consideration.

**380.1.3 Selection.** Final selection is made by a committee appointed by the University President, and chaired by the non-voting Provost and Vice President for Academic Affairs. This committee is to be composed of six (6) tenured full-time faculty members, including some past recipients of the award. At least four (4) schools and the ranks of assistant professor, associate professor and professor shall be represented. Five (5) outstanding students also serve: two (2) graduates and three (3) undergraduates. Committee members may not submit nominations nor be eligible for the award during their years of service on the committee. Members are appointed to staggered two-year terms.

**380.1.4 Nomination.** Nomination is by letter from any full-time faculty member, student, alumnus/a, or administrator at the University. The Committee solicits further evidence of excellent teaching from the nominees' students, chairpersons of the nominees' departments, nominees' vitae and faculty reports of professional activities. The Committee may elect to narrow the field of nominees before soliciting this additional information.

**380.2 Research/Creativity Awards.** The ISU Board of Trustees has established the Theodore Dreiser Distinguished Research/Creativity Award at Indiana State University for faculty members who have made outstanding contributions to the advancement of knowledge. Funds are made available so that a minimum of two (2) and a maximum of four (4) awards, each with a stipend and a plaque certifying this special achievement, may be presented at spring commencement. In each year at least one (1) award should be given in each of the two (2) categories — research and creativity.

**380.2.1 Requirements.** Candidates for the award must be regular full-time members of the Indiana State University faculty. In addition, their work must meet the following requirements:

A. Research/creativity other than that completed to satisfy advanced degree requirements.

B. Research/creativity substantially completed while the candidate was a regular full-time member of the Indiana State University faculty.

C. Research/creativity representing a single major contribution completed within the four (4) years immediately prior to application, or outstanding contributions that have characterized one's professional life.

D. Research/creativity which represents a contribution of national significance to a candidate's field of specialization.

**380.2.2 Nomination Process.** Forms may be obtained from the College of Graduate and Professional Studies. Any regular full-time faculty member may nominate himself/herself. Faculty, department chairpersons, and deans are encouraged to nominate faculty colleagues. Faculty members who have received an award will be ineligible for consideration again for a four-year period. Nomination forms must be submitted to the College of Graduate and Professional Studies, by January 20 of each year.

**380.2.3 Supporting Data.** The Dean of the College of Graduate and Professional Studies will collect the supporting data relative to the nominees, and the selection committee will be responsible for any outside correspondence with experts in a candidate's area of expertise. This correspondence will document the significance of the research/creativity.

**380.2.4 Theodore Dreiser Distinguished Research/Creativity Award Committee.** Final selection is by the Theodore Dreiser Distinguished Research/Creativity Award Committee. The Dean of the School of Graduate Studies will serve as chairperson and nonvoting member of this Committee. The twelve (12) voting members will be selected and appointed before January 15 and will include one (1) representative selected by the Graduate Council, one (1) representative selected by the University Research Committee, one (1) representative selected by the University Arts Endowment Committee, and seven (7) other faculty members with proven research/creativity expertise.

**380.2.4.1 Faculty Nomination and Appointment.** During the fall semester the University Faculty Senate will recommend fourteen nominees – two (2) nominees from each college, and the library. The University President will appoint the seven (7) faculty members to serve on the Theodore Dreiser Distinguished Research/Creativity Award Committee, one (1) from each of the units while maintaining appropriate balance between faculty with expertise in research and creativity.

**380.2.4.2 Student Nomination and Appointment.** The two (2) student members will be selected from two (2) undergraduate nominees chosen by the Dean of the School of Graduate Studies and two (2) graduate nominees chosen by the graduate student organization. From the four (4)

nominees, the University President will select an undergraduate and a graduate student to serve on the Committee.

**380.2.4.3 Limitation on Committee Service.** An individual who is a candidate for a Theodore Dreiser Distinguished Research/Creativity Award in any given year may not serve on the review committee. Review committee members may serve only one (1) of any three (3) consecutive years.

**380.3 Faculty Distinguished Service Awards.** The ISU Board of Trustees has provided for the recognition of outstanding service through the creation of the Faculty Distinguished Service Award. Excellence in, intensity of, long-term commitment to, and tangible evidence of the impact of service are the criteria which shall be considered in making the awards. A maximum of two (2) annual awards may be given with a stipend and an appropriate tangible symbol to be retained by the recipient.

**380.3.1 Requirements.** Eligible faculty members are those who are tenured and have demonstrated service while at ISU in the form of membership in faculty governance at the college or University level; membership on committees within the University; service to student organizations; service to professional organizations; and/or service to community groups.

**380.3.2 Selection.** Final selection is by a committee appointed by the University President and chaired by the Provost and Vice President for Academic Affairs.

**380.3.3 Nomination.** Nomination is by letter from any full-time faculty member, student, alumnus/a, University staff member, or citizen of the Wabash Valley. The committee solicits further evidence of outstanding service from chairs, deans, students, faculty, and organizations.

*Last revised February 1, 2011.*