

DEPARTMENT OF CRIMINOLOGY

CRIMINOLOGY 507

POLICE ORGANIZATION AND MANAGEMENT

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Office Hours:

Office hours are provided to supplement classroom time. Sometimes students who do not perform well in class are reluctant to speak with the instructor. They assume the instructor likes only the students who excel in class and dislike those who do not perform as well. This perception is not true and hinders some students from improving. If you are concerned about your performance, you should speak to the instructor early in the semester. Do not wait until the end of the semester when little can be done to improve your grade.

I encourage students to stop by during office hours to discuss the course, criminology in general, or simply to visit. Do not be deterred because I may seem busy. When not with students I work on course development and research, but I have scheduled this time to meet with you and look forward to your visit.

OBJECTIVES

This course is designed to provide students with a basic understanding of the principles of organization and management: Leadership, Budgeting, Planning, Employee selection and training, and Policy Making. The students will broaden their knowledge of the purposes, activities, and procedures involved in police and other criminal justice agency management. Specific emphasis will be placed on developing and enhancing the communication skills and critical thinking required of today's managers. We will seek to integrate knowledge you have acquired to date with new material from this course. **NOTE: THIS IS AN ELECTIVE COURSE. IF YOU DO NOT FEEL YOU CAN COMPLY WITH THE FOLLOWING COURSE REQUIREMENTS DUE TO WORK OR OTHER OUTSIDE ACTIVITIES YOU SHOULD DROP THIS COURSE AT THIS TIME.**

TEXT

Thibault, E., Lynch, L., & McBride, R. (2004). *Proactive police management*. Sixth edition. Upper Saddle, NJ: Pearson, Prentice Hall.

I expect you will conduct yourself in an ethical manner. Academic dishonesty, cheating, or plagiarism will not be tolerated. I have strong feelings on this issue and will take necessary measures to deal with unethical behavior. Violation of academic integrity will result in an automatic "F" in the course. Do your own work! It is the only way to build and maintain a successful professional career.

PARTICIPATION

This is an upper division course that focuses on issues. It is expected you will come to class prepared to discuss the assigned material. Students who do not establish a record of quality participation may suffer a grade reduction. You will be held to a high standard and need to demonstrate academic scholarship commensurate an upper division course.

CLASS ATTENDANCE

Students are expected to attend all classes. Attendance is the responsibility of the student. Lecture and class discussion will supplement reading assignments. Some subjects are presented only in class and are not found in the assigned readings. It is very difficult to achieve a passing grade without regularly attending class.

EXAMS

There will be 3 quizzes and the final exam. The best 2 quiz scores will count toward your grade. If you miss a quiz, the remaining will count toward your grade. Each quiz and examination will consist of multiple choice. There will be no makeup for missed quizzes.

On exam day, once anyone has finished the exam and has left the room, no one will be allowed to enter the room and take the exam. No one will be allowed to use any electronic devices (ex. computers, calculator, radios, tape or CD players or recorders, personal organizers, etc) or wear a hat or cap. If you answer your cell phone during the exam, you forfeit the exam.

PRESENTATION

Each student must prepare and present a PowerPoint presentation covering a chapter in the textbook. Presentations will be graded on slide design, organization, material covered, and presentation style. You must submit an electronic copy of your presentation to be posted on the website.

GRADING

Exam 50%

Quizzes 20%

Presentation 30%

READING ASSIGNMENTS

8/25/05 First day of class The Evolution of American Policing, chapter 1.

9/1/05 Police Culture and Organization, chapters 2 & 3.

9/8/05 Operating Principles, chapter 4.

9/15/05 Proactive Leadership, chapter 5.

9/22/05 Communications and Information Management, chapter 6.

9/29/05 Technology, chapter 7.

10/6/05 Patrol Operations and Community Policing, chapter 8.

10/13/05 Line Functions, chapter 9.

10/20/05 Administrative/Staff Functions, chapters 10.

10/27/05 Auxiliary Functions, chapter 11.

11/3/05 Human Resource Management, chapter 12.

11/10/05 Training Policies, chapter 13.

11/17/05 Planning, chapter 14.

11/24/05 Collective Bargaining, chapter 15.

12/1/05 Future of Police Management, chapter 16.

12/8/05 Final Exam