

October 14, 2009

Present: Ms. Skinner, Ms. Chirhart, Mr. Olsen, Mr. Giffin, Mr. Schneirov, Ms. Phillips, Mr. Fischer, Ms. Ryan, Mr. Hawkins, Mr. Land, Mr. Nichols, Mr. Stofferahn, Ms. Foster, Mr. Clark (arriving late)

Absent: Mr. Hunter

Tim motioned to commend Dan on his excellent minutes; seconded by Isaac

Minutes unanimously approved; 13 to 0 (Clark not yet present)

Announcements:

--CANDLES Annual Reception on Thursday Oct. 15; 2 tickets available

--ISU conducting a study of copyright infringement including Blackboard, E-reserve, material going out with ISU logo, etc.

--History Club meets Thursday Oct. 15 to discuss China trip of Mr. Schneirov

--Mr. Fischer taking suggestions about the Dean search since he is serving on the Search Committee for the new Dean

--Mr. Olsen noted that there have been rumors about Ms. Greenwalt interviewing for other positions. She has been, and a discussion followed about this issue. Mr. Nichols proposed the following changes related to administrative assistance: (1) invite all faculty and staff to departmental events (2) allow administrative assistant a period of 2 hours each afternoon (the last 2 hours of the work day) free from interruptions (3) faculty should learn to generate own reports from Banner and Nolibweb (4) faculty and students should be more self-reliant regarding finding answers to own questions and getting own forms (5) graduate program is demanding of administrative assistant's time and ways should be found to decrease that time. No vote was taken, but faculty generally agreed with these principles, particularly that of allowing the administrative assistant the last two hours of the day to complete tasks.

COMMITTEE REPORTS:

Assessment will be distributing lists of majors in the next week.

No other committees had reports at this time.

OLD BUSINESS:

Foundational Studies: Mr. Olsen will meet with Linda Maule to discuss the possibility that upper-division courses should be included in regular categories to meet needs of transfer students, as well as other matters. He also announced that Art and Music appear to be intending to submit Historical Studies. Ms. Skinner noted effect on enrollments and Mr. Olsen replied that enrollments are dropping anyway because of national trends. History's future enrollments depend on making other changes rather than focusing on traditional surveys. Mr. Land asked about whether History is proposing a course in Global Diversity and answer is that History is submitting

History 101 and African and African American Studies is proposing AFRI 211 and 222. Some discussion ensued about enrollments and the future.

Ms. Skinner raised discussion about the narratives for the proposed courses for Historical Studies. She raised the point about making consistent our narratives' emphasis that all our FS courses are taught by professional historians who have appropriate education. She suggested using the History 201 narrative as an example. Mr. Stofferahn asked about whether all the proposals should look similar, and after discussion the faculty agreed that the narratives should be relatively similar. All the syllabi need to be annotated further by assignment, to link objectives to student activities, assignments, and exams. (note: Mr. Clark arrived during this discussion)

Mr. Nichols commented on the History 102 syllabus: this course helps students develop citizenship and maybe all syllabi should include similar statements. All agreed, and History 202 includes a statement already. Emphasizing this point in all syllabi, since it is already part of our courses, would be useful, advised Mr. Olsen.

Mr. Olsen reminded everyone to note the ways in which we help students become more effective users of Information Technology sources, and to highlight the analytical requirements.

Curriculum Committee will be the editorial body for the three proposals in the last week before getting them to Mr. Olsen on Nov. 2. Mr. Fischer asks for all proposals to be to him (chair of Curriculum Comm) by Wed. Oct. 21 so Curriculum Committee will have time to do its work.

#### NEW BUSINESS:

History of Motorsports course. Joyce Young asked Mr. Olsen if we will be willing to teach the History of Motorsports, in conjunction with 100<sup>th</sup> anniversary of Indianapolis 500 and the possible acquisition of papers related to motorsports. Some discussion about possibilities ensued, and Mr. Olsen will inquire about whether there are funds to support developing such a course.

Un-banking of Travel Studies in History to accommodate Jacques Fuqua (Director, International Programs) taking students to Japan for study after they complete a year of studying Japanese at ISU. Some discussion ensued and Ms. Foster offered to meet with Mr. Fuqua to discuss typical ISU standards for History courses.

Ms. Skinner moved to un-bank the course and Ms. Philips seconded. Some points of order followed, and by a vote of 13-0 (Mr. Schneirov had left the meeting.) the motion was approved.

Mr. Clark provided a briefing on the changes in state licensure for Social Studies teachers, with an increase in undergraduate majors likely and no impact on masters. The College Challenge will likely lead to increase in masters students. The downside is that there's not any control over what happens after people have a license in one area. He will send out more details by email.

The meeting adjourned at 4:40 pm.