

**GENERAL PROVISIONS APPLICABLE TO TRANSITIONAL RETIREMENT POLICY**

- An employee may participate in only one window.
- An employee may not participate in any window under the Transitional Retirement Policy and also participate in the University Retirement Policy.
- Employees who fail to notify the vice president of their intent (including planned retirement date) to take advantage of the Transitional Retirement Policy under Window #1 or #3 during the window of opportunity (prior to June 30, 1998) will not be eligible for any benefits under Window #1 or #3 of this Transitional Retirement Policy.
- The University reserves the right to amend, modify, terminate or eliminate this Transitional Retirement Policy without notice.