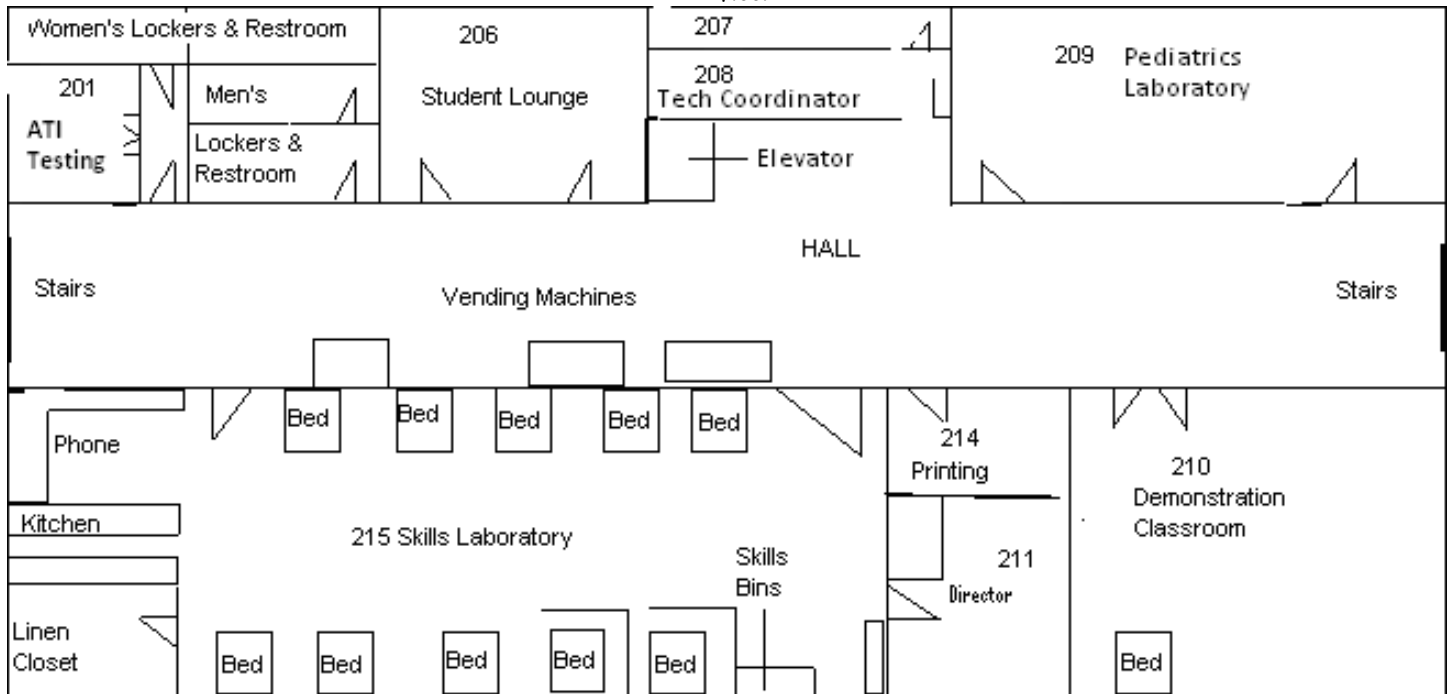


ISU Nursing
Learning Resource Center
2nd floor



1. The Skills Lab (Rm 215) is open 8:00 AM to 4:30 PM Monday-Friday when classes are in session
2. Entrance doors to the nursing building are locked at 9:00 pm Monday-Thursday, 4:30 pm on Friday.
3. The Director's office (Rm 211) is inside the skills lab. The Technology Coordinator's office is Rm 208. Resource books, CD's, DVD's and videos are available for sign out in the Technology Coordinator's office. Students are responsible for items until returned. Videos, DVD's and CD's must be viewed in the building....software cannot leave the building.
4. A telephone is available in the skills lab for students to make business calls. There is also a phone on the first floor by the elevator. (One must dial 97 to get an outside line to be able to place an off campus call).
5. A double door cabinet (in the skills lab by the Director's office) has several labeled "bins" for students to use/practice independently on a variety of skills.
6. A few combination lockers are available (no charge) for students (WHO NEED THEM) but must have 2-3 students per locker. (Indiana State University is not responsible for loss or damage of personal property).
7. The student lounge (Rm 206) on the 2nd floor (LRC) has a microwave, a coffee pot and journals / magazines available on an honor system.
8. Problems with the LRC copy machine should be reported to the LRC Director.
9. Problems with vending machines in the nursing building should be reported to the Building Coordinator (Room 406).
10. All children must be with an adult while in the Nursing building.
11. If class times, meetings, etc. make it difficult to contact the Director, please call 812.237.3686 for an appointment or leave your name and number on the office door (note pad) so you can be contacted.
12. If assistance is needed immediately or equipment is to be returned and no one is available, see the Administrative Assistant in Room 412.