

# ISU Wireless Sponsored Visitor Guide

## Getting Started:

1. Point a web browser to <https://wirelessvisitor.indstate.edu/>
2. Enter your ISU Portal ID and Password. NOTE: Only ISU Employee portal accounts can access the Sponsor pages.
3. First time logging in:
  - a. In the left column click on the My Settings option.
  - b. Be sure to set your email address and check the Receive Email Confirmation box to receive any email notifications of guest accounts you sponsor.
4. Users should refer to the attached sponsors guide to learn how to use the interface.
5. Accounts are created based on the email address of the user.

## Sponsor Caveats:

1. You can only see and manage your sponsored users.
2. Time Profiles:
  - a. **ISU 7 Days:** Guest accounts can be created and used at any time but will only be usable for 7 consecutive days from the moment they first login. Once logged in the clock starts and keeps going even if the user logs out.
  - b. **ISU 8 Hours:** Guest accounts can be created and used at any time but will only be usable for 8 consecutive hours from the moment they first login. Once logged in the clock starts and keeps going even if the user logs out.
  - c. **ISU Specified Times:** Allows you to set the start and end dates and times that the account is usable. You may only create an account that is useable for up to 7 days and can start up to 31 days into the future.
3. ISU-OIT-SPONSORED SSID is available anywhere on campus. Including Memorial Stadium and University Apartments.
4. Users of ISU-OIT-SPONSORED are not required to use CCA
5. Elevated privileged sponsor accounts have additional access - Full access to all accounts created by everyone.
6. All email is sent from [it-help@indstate.edu](mailto:it-help@indstate.edu) (OIT Help Desk)
7. Sponsor login sessions time out after 10 minutes of inactivity.

## Guest User Access

1. Guests can be emailed in advance or have a copy printed by their sponsor of their username information and instructions of how to connect to the ISU-OIT-SPONSORED wireless.
2. User must point their wireless adapter to the ISU-OIT-SPONSORED - SSID with: Network Authentication – Open and Data Encryption – Disabled.
3. Once connected to the Wireless the user must open a web browser. They will then be directed to the user authentication pages. They may simply use the password provided or click on the change password link on the bottom of the page to change their password. It should be noted that their sponsor can see user's passwords in the system.
4. Users must accept the Acceptable use Guidelines or they will be denied network access.
5. After they are logged in a popup should appear (if not blocked) with instructions of how to logout. The user will then be redirected to the ISU homepage in their main window.
6. If the user clicks the LOGOUT link in the pop-up window it will terminate their session and they will have to re-login. Otherwise the user may simply close that window and their web browser if desired to continue to work.