

GRADUATE DUPLICATE DIPLOMA REQUEST

***NOTE:** The fee for ordering a duplicate diploma is \$10.00. This fee must be paid at the Registrar's office and any additional financial obligations cleared through the Controller's Office before the diploma can be ordered.

It will be approximately 30 days before you may expect to receive your duplicate diploma through the mail. Please print the requested information.

NAME:

Last _____ First _____ Middle _____

DIPLOMA NAME:

Last _____ First _____ Middle _____

Student I.D. #: _____

Address _____

City _____ State _____ Zip Code _____

Country _____

Date of Graduation (Semester/Session & Year): _____

Degree: _____

Student Signature _____ Date _____

Option #1

Mail this completed form along with your check or money order payable to: **Indiana State University**

**Indiana State University
Registrar's Office
200 N. 7th Street
Terre Haute, IN, 47809**

Or

Option #2

Pay by credit card over the phone to the Registrar's Office.

**Registrar's Office
812-237-2020
Fax or Mail Form to:
College of Graduate and Professional Studies
Terre Haute, IN, 47809
Fax: 812-237-8060**

For Office Use Only

Payment received _____

Full Legal Name: _____

Degree: _____ Program Code: _____

Graduation Date: _____

Ordered in Diplomatic: _____ Entered in SHADIPL: _____

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