

Draft

Support Staff Council Minutes
April 9, 2009

MEMBERS PRESENT: Anita Adams, Jennifer Brewer, Debbie Brothers, Lauraly Dubois, Edy Fitch, Karen Harris, Nancy Hauger, John Keegan, Ellen Knoblett, Leslie Krockenberger, David Lofton, Tracy McDaniel, James McKittrick, Gary Neese, Theresa Ortega, Margaret Pearman, Rebecca Stinnett, Roxanne Torrence, Wilma Turetzky, Patsy Weltich, Debbie Woolard, Karen Aue, Nancy Hall, Toni Bolinger

ABSENT EXCUSED: Patty Bolton, Kelly Hall, Nancy Hauger, Debbie Kelley, and Tom Everett

ABSENT UNEXCUSED:

EX-OFFICIO: Wil Downs

GUESTS: Ruth Thompson, Virgil Sheets-Faculty Senate

Meeting called to order at 11:05 am

FACULTY SENATE REPORT

Faculty Senate has completed their officer elections and Dr. Steve Lamb has been elected Chair with Sheets elected as Vice Chair and Sister Sammy as Secretary. Senate Executive committee is asking President Bradley to look at prioritizing staff in administrative units.

Faculty Senate has been working with VP McKee to modify the fee waiver for spouses and thinks that will be approved. The fee waiver would be similar to staff and students with an 80% waiver of tuition for up to 15 hours. A Voluntary Sick Leave Transfer Policy has been proposed by the President's Cabinet and could be implemented and Faculty Senate has requested that one person would be allowed to receive no more than 8 weeks of sick leave donated. An Employee Benefits Advisory Committee is being formed and that the criteria was forwarded to Faculty Senate. Senate felt that there should be at least 2 retirees, one from staff and one from faculty. Faculty Senate does not plan to eliminate its FEBC.

Michael Scott, SGA President forwarded a draft proposal for a new parking policy. Faculty Senate has voted and will not be supporting SGA's proposal. As it stands, Faculty already pay more for parking than students.

APPROVAL OF MINUTES:

The March 12, 2009 minutes were approved with changes.

TREASURER'S REPORT:

The March 12, 2009 treasurer's report was approved with changes.

EXECUTIVE COMMITTEE REPORT:

New Representatives - New and Returning representatives were introduced. And outgoing reps, John Keegan and Ellen Knoblett were recognized for their service on Council.

Sycamore Staff Award - Woolard, Ortega, and Dubois were asked to step out of the room for the elections due to the fact that they were nominated for the award. (Hall was absent). The ballots were handed out and collected by Downs and Torrence. The winner will be announced at the General meeting as well as all nominees recognized.

May Council Meeting – The meeting has been moved to May 7, 2009 in HMSU 307 to accommodate for the Annual Meeting and so that officer elections can be conducted before the Annual Meeting.

Officer Elections - The officer elections will be held at the May Council meeting with new and returning reps voting. Torrence will send the nomination forms and they can be emailed or campus mailed to her and she will forward the names to Harris, Election Committee Chair, who will create the ballots. The ballots are due no later than noon on May 1, 2009. Turetzky asked about the executive committee being changed to a 2 year term. Torrence said that in order for the officer terms to change, an amendment to the by-laws must be made and voted on by Council. Therefore, it is too late to make a change for this year. Stinnett suggested that the bylaw committee work on this. Torrence noted that she would reconvene the bylaw committee and work on the proposal to change the term of officers. Dubois made a motion to accept nominations the day of election. 16-2-1, motion passed.

Meeting w/ President Bradley – The meeting has been rescheduled for April 30th. Please have any concerns to Torrence by April 29th.

March On Campaign - Everyone should be receiving an invitation from the ISU Foundation to attend a reception for the March On Campaign. The event is on April 15th and 16th, please RSVP to Kim Bloch for one of the dates. Contact Torrence if you do not receive the invitation and would like to attend.

Committee Reports - McDaniel has requested year-end reports from each committee so she can give a Committee Report at the Annual Meeting. McDaniel would like to have these no later than May 1, 2009.

HUMAN RESOURCE REPORT-Wil Downs

Downs asked who has attended the training sessions for performance reviews and who is planning on attending in the following weeks. At the training sessions, there has been several staff members stay and complete their performance reviews. The deadline for the evaluations to be in Human Resources is the end of May.

COMMITTEE REPORTS:

Election Committee: Karen Harris, Chair

The election was completed this month. Harris praised Dubois for her work on getting the election online as well as a procedures manual for future use. Harris mentioned that 34% of staff voted; around 211 people. Harris felt everything went well especially for the first of going online.

Employee Relations: Kelly Hall, Chair

No report was given. The committee has a meeting scheduled for next week.

Public Relations: Jennifer Brewer, Chair

The committee raised over \$1100 for the American Cancer Society Relay for Life, which included \$600 from the “new” job for President Bradley.

The Annual Meeting is scheduled for May 14 in Tirey Hall from 10:00am – 12:30pm. Invitations will be mailed the beginning of May.

Scholarship Committee: Toni Bolinger, Chair

The committee met with several members from the Foundation office and it was agreed that the financial aid worksheet that has been used in the past is sufficient enough for the staff scholarships and the FAFSA form will no longer be needed. The application is now online.

SEBC: Wilma Turetzky, Chair

The committee will be meeting next week and will have Dr. Sheets as a guest.

DISCUSSION:

Everett asked about the Retirement Incentive Proposal. Turetzky mentioned that the committee was meeting with Dr. Sheets to discuss the proposal to make staff equal with faculty.

Turetzky noted it would be nice to have staff accrue vacation days at the same rate EAP accrue vacation time.

Next meeting, May 7, 2009, HMSU 307

Meeting adjourned at 12:35pm