

AAUW Bylaws and Resolutions Chair

Overview of position: work with AAUW Indiana branches and the state board to keep their bylaws current

Overall responsibilities:

- Receive mandated bylaws changes and other relevant correspondence from national after biennial Conventions; guide AAUW branches as they update branch bylaws to achieve compliance;
- Receive copy of each branch's bylaws for review, annually or as requested/needed. Request that all local changes be highlighted. Notify branch if/when changes are acceptable. Notify branch to revise if necessary.
- Take responsibility for incorporating mandated bylaws changes into AAUW Indiana bylaws;
- Make suggestions to Indiana Board for amendments to AAUW Indiana bylaws.

Specific responsibilities to Indiana branches: guide branch bylaw process; make aware of deadlines/timelines set by National.

Specific responsibilities to National:

Specific Leadership skills helpful to the position: communication and persistence

Time commitments:

Available resources: National staff; AAUW website