

## **AAUW Indiana College/University Representative**

**Overview of position:** Expand the nationwide AAUW community with respect to qualified colleges and universities, and act as liaison between AAUW and member institutions.

### **Overall responsibilities:**

- Contact each college/university partner annually as a public relations gesture. Again welcomes the institution as a partner and reminds the institution of the benefits of AAUW membership;
- Invites institutional representatives to the State Convention
- Distributes to member institutions relevant brochures about the AAUW college/university relationship;
- Publicizes the NCCWSL (National Conference for College Women Student Leaders). Encourages partner institutions to send at least one student. Calls attention to the available scholarship from AAUW Indiana and directs attention to the AAUW Indiana website for the scholarship application form.
- Works with AAUW Indiana Webmaster to change date and/or update application form;
- Encourages all local branches to underwrite scholarships for women student leaders from their area;
- Encourages local branches to identify qualified women student leaders for the state scholarship;
- Invites NCCWSL scholarship winners and branch sponsored women to attend State Convention; possibly as part of program; recognize them at Convention

### **Specific responsibilities to Indiana branches:**

### **Specific responsibilities to National:**

**Specific Leadership skills helpful to the position:** Knowledge of Indiana college/universities; general info and administrative structure;

**Time commitments:** Attend board meetings; media blitz for NCCWSL; time to review applications or reminding C/U institution/AAUW branches to encourage women to apply

**Available resources:** AAUW website generally; specifically College/University Partnerships main page <http://www.aauw.org/connect/campus/index.cfm>

Directory [https://svc.aauw.org/join/value/aauw\\_cu.cfm](https://svc.aauw.org/join/value/aauw_cu.cfm)

What Can AAUW Do for My School [for administrators]:

<http://www.aauw.org/connect/campus/admins.cfm>

Faculty-focused page: <http://www.aauw.org/connect/campus/faculty.cfm>

What can AAUW do for Students:

<http://www.aauw.org/connect/campus/student.cfm> - including free e-student affiliate membership info for undergraduates at partner institutions